



MONTEREY BAY

Unified Air Pollution Control District
serving Monterey, San Benito, and Santa Cruz counties

Air Pollution Control Officer
Richard Stedman

24580 Silver Cloud Court • Monterey, California 93940 • 831/647-9411 • FAX 831/647-8501

February 26, 2010

To: Applicants for the FY11 AB2766 Grant Program
Re: Application Packet
From: David Fairchild, Transportation/ Air Quality Planner

DISTRICT BOARD MEMBERS

CHAIR:
Simon Salinas
Monterey County

VICE CHAIR:
Sam Storey
City of Capitola

Lou Calcagno
Monterey County

Tony Campos
Santa Cruz
County

Dennis Donohue
City of Salinas

Doug Emerson
San Benito
County Cities

Reb Monaco
San Benito
County

Richard Ortiz
City of Soledad

Jane Parker
Monterey County

Ellen Pirie
Santa Cruz
County

Joe Russell
Monterey
Peninsula Cities

On February 17, 2010, the District Board authorized this year's AB2766 Motor Vehicle Emission Reduction Grant Program. On September 15, 2010, the Board will award up to \$1.6 million at up to \$200,000 per eligible project. Eligible projects must reduce motor vehicle emissions and meet other criteria described in this packet. Only public agencies may apply for projects implemented in Monterey, San Benito and/or Santa Cruz Counties.

Projects must enable reduction in the net weighted total of ozone precursor emissions (ROG, NO_x or PM) and of greenhouse gases (CO₂, CH₄, or N₂O), from vehicle sources. Although only public agencies may apply and receive funds, private entities may implement the projects under contract to the applicant agency. Applications are due at the above address **by 4:00 PM on June 16, 2010.**

District staff will hold three workshops for potential applicants on applications, scoring, selection, Grant Acceptance Agreements, reimbursement and monitoring. The workshops are free and open to the public as follows:

Thursday, March 18, 2010

Monterey. 10-12 AM. MBUAPCD offices, 24580 Silver Cloud Court, Monterey.
Directions: Take Hwy 68 to York Rd. just E. of Ryan Ranch, turn onto York, go one block, turn right onto Blue Larkspur Lane, go two blocks, turn left onto Silver Cloud Court to the last building on the left.

Watsonville. 3 -5 PM. The City of Watsonville's former Council Chambers at the City Hall, 250 Main St., Watsonville. *Directions:* Take Hwy 1 to Riverside Rd., go east about one mile to Main St., turn left, then go about two blocks to the old City offices on the right.

Friday, March 19, 2010

Hollister. 10- 12 AM. The County Board of Supervisors' offices, 481 Fourth St., Hollister. From Hwy 101, take Hwy 156 East to Hollister, continue on Fourth St. to 481 on the right, in the second block before San Benito Street.

You may download digital versions in native or pdf format from the District website:

http://www.mbuapcd.org/index.php?option=com_content&view=article&id=59&Itemid=45

Please call David Fairchild at (831) 647-9418 x234 if you need more information.

AB 2766 Motor Vehicle Emission Reduction Grant Program

AB 2766 EMISSION REDUCTION GRANT PROGRAM

(Authorized by Assembly Bill 2766 of 1990)

APPLICATION PACKET

For the Fiscal year

JULY 1, 2010 TO JUNE 30, 2011

February 22, 2010

MONTEREY BAY UNIFIED AIR POLLUTION CONTROL DISTRICT

**24580 SILVER CLOUD COURT
MONTEREY, CALIFORNIA 93940
TELEPHONE: 647-9411; FAX 647-8501**

AB 2766 Motor Vehicle Emission Reduction Grant Program

TABLE OF CONTENTS

INTRODUCTION

CHANGES FROM LAST YEAR’S VERSION.....2

1. INTRODUCTION3

2. ELIGIBILITY4

3. SCHEDULE.....5

4. SCORING & GRANT AWARD AMOUNTS5

5. PREPARING AND SUBMITTING APPLICATIONS.....6

6. APPLICATION WORKSHOPS.....6

7. REVISIONS ALLOWED TO FINAL APPLICATIONS7

8. PROJECT SELECTION AND GRANT AWARD7

9. RESPONSIBILITIES OF GRANTEES 8

10. EQUAL EMPLOYMENT OPPORTUNITY GUIDELINES.....9

11. APPLICATION FORMS & INSTRUCTIONS.....9

APPLICATION

ATTACHMENT 1 - PROJECT NARRATIVE 1 or more Pages

ATTACHMENT 1A - PROJECT BUDGET AND SCHEDULE 4 Pages

ATTACHMENT 1B - PROGRAM CRITERIA CHECKLIST 3 Pages

SUPPLEMENTAL INFORMATION

District Scoring 2 Pages

Adopted Plan List 1 Page

Previous AB2766 Grant-Funded Projects..... 5 Pages

Sample Grant Acceptance Agreement Template..... 12 Pages

AB2766 Travel Activity Data Manual 7 Pages

AB 2766 Motor Vehicle Emission Reduction Grant Program

Changes from Last Year's Version

Apart from minor editorial changes, the following changes were made to this year's application packet, compared to last year's version:

1. A small number of previous AB2766 grant-funded projects were never implemented, only partially implemented or implemented except for monitoring data in final reports. To encourage more diligence in this important aspect of the program, this year staff will report to the Board, during the award meeting in September, all AB2766 Grantees who failed to provide adequate project monitoring data in final reports and thus forfeited their ten percent retention, as agreed, pending reporting of that data. All such instances occurring during the past five years *will be reported to the Board of Directors this year.*
2. Quantifying emissions benefits and scoring is not possible for educational and policy projects. The same applies to fueling infrastructure projects when fleet size is unknown. To ensure a level playing field for such projects in competition with scored applications for awards, this year applicants *must clearly define what the grant funding would accomplish by providing detailed task and product descriptions in applications.*
3. Ensuring that Grantees actually implement their agreed educational or policy projects requires considerable documentation of expenditures in reimbursement requests. To reduce paperwork for these types of projects, this year Grantees *may claim reimbursement based on adequacy of delivered work products as well as incurred expense*, if so agreed in Grant Agreements.

AB 2766 Motor Vehicle Emission Reduction Grant Program

1. INTRODUCTION

In 1990, Assembly Bill (A.B.) 2766 was enacted into law as the California Health and Safety Code Section 44220 – 44247. The legislation authorized the Department of Motor Vehicles (DMV) to collect a motor vehicle registration fee surcharge of \$4.00 per vehicle, with the revenues distributed to the Monterey Bay Unified Air Pollution Control District (MBUAPCD). The regulation requires that those AB766 revenues “...be used solely to reduce air pollution from motor vehicles and for related planning, monitoring, enforcement, and technical studies...” (Calif. H&S 44220(b)).

California Air Resources Board (ARB) guidance for the AB2766 grant program directs Districts to select cost-effective projects. ARB proposes that the District grants in dollars per ton of lifetime emissions, (program cost-effectiveness: C/E or C-E) be \$20,000 or less in AB2766 funds per ton. To get that C-E average, the Board has adopted a policy of funding projects only up to a C-E limit of \$40,000 per lifetime ton for quantifiable projects, although less cost-effective grants have been awarded in the past. By keeping grant C-E below \$40,000 per ton, the program usually meets an average C-E of \$20,000/ ton.

Since the District initiated the AB2766 grant program 19 years ago, the Board of Directors has awarded over \$26 million to 473 projects in Monterey, San Benito and Santa Cruz counties. (See a list of prior grants included in this packet). This year, this application packet will be mailed to over 330 potential applicants and interested parties. Applicants must be authorized officials of public agencies or jurisdictions, and implement the project inside the land areas of one or more of the following counties: Monterey, San Benito and Santa Cruz. Grants can only be awarded to the same public agency or agencies that submitted the application, with one agency acting as signatory of a Grant Acceptance Agreement.

Applicants may submit regional projects, or those implemented in two or more Counties. The District grant cannot be used for advance payment unless requested by Grantee and agreed in the Grant Agreement. Costs must be invoiced or incurred within a two-year period starting with signature of a Grant Acceptance Agreement for the project by all parties. Provided all terms and conditions of the Grant Acceptance Agreement are met, projects themselves may be implemented by private entities under District-approved subcontract(s) with the Grantee agency.

To be eligible, a project must reduce, or enable the reduction of motor vehicle ozone precursor pollutants, including exhaust PM10 reductions weighted by a factor of 20. In addition, any reduction in pollutants associated with global warming will be estimated and reported by staff to the District Board for its use in project selection. Ozone precursor pollutants are limited to:

1. Particulate Matter 10 microns or less in diameter (PM10);
2. Reactive Organic Gas (ROG) or Volatile Organic Compounds(VOC) and
3. Oxides of Nitrogen (NO_x)

After review by District staff and after an opportunity for applicants to revise funding amounts, staff will recommend final grant awards to the District Board of Directors for their discretionary

AB 2766 Motor Vehicle Emission Reduction Grant Program

award of grants on September 15, 2010. (See detailed schedule below). The total funding to be awarded has not yet been determined. Last year, the Board awarded \$1.36 million to 24 projects.

2. ELIGIBILITY

To be eligible, projects funded under this program must comply with all terms and conditions in this FY 2011 application packet; must meet all application eligibility criteria listed in the packet and must belong to one or more of the following four categories:

Eligible Project Categories

1. **DIRECT MOTOR VEHICLE EMISSIONS REDUCTION:** Projects for which activity data are available (or will be collected as part of the project); or for which estimates are available which allow the expected reductions in motor vehicle emissions to be calculated for the project by District staff. This category of project is given a point score, based on estimated emissions reduced and other measures, and grants are typically awarded to this category in descending order of point score.
2. **DEMONSTRATION:** –Projects which demonstrate facilities, equipment, methods or procedures that will self-evidently enable motor vehicle emission reductions within five years.
3. **EDUCATION or POLICY** – Projects that educate, inform the public, or propose policies or regulations for adoption by jurisdictions or agencies that will self-evidently enable motor vehicle emissions reductions within five years.
4. **FUELING INFRASTRUCTURE** – Projects which deliver alternative fuels, including electricity, to vehicles, or facilities, equipment and/ or services which will enable motor vehicle emission reductions within five years, whether or not the reductions can be reliably estimated.
5. **ELIGIBILITY** – Projects must meet the specific eligibility criteria listed in Attachment 1B of the application. In addition, projects are NOT eligible if law or regulations would otherwise require emissions reduced, nor if the project would qualify for funding under the Carl Moyer Program (CMP), including CMP grants funded by AB923 funds. Projects eligible for the District's Lower Emissions School Bus Program (LESBP) are eligible, since that program has been suspended.

For information on these, or any other District grant programs, please call Dave Fairchild at (831) 647-9418 x234 or download this application packet from the District website at

http://www.mbuapcd.org/index.php?option=com_content&view=article&id=59&Itemid=45

3. SCHEDULE

AB 2766 Motor Vehicle Emission Reduction Grant Program

2010

- Feb. 26** Staff mails the application packets to all public agencies in the region, as well as to interested non-profits and others.
- March 18** Staff holds the Monterey (10 AM) and Watsonville (3 PM) Grant Application Workshops, both open to the public.
- March 19** Staff holds the San Benito Grant Application Workshop (10 AM), open to the public.
- June 1** Due date for *optional* staff review of draft applications.
- June 16** Due date for final applications, at District offices by 4:00 P.M.
- July 16** Staff mails preliminary emissions estimates, calculation methodologies and application point scores to applicants.
- July 23** Due date for *optional* funding revisions, at District offices by 4:00 P.M.
- August 10** Staff award recommendations are mailed to applicants and Board members.
- Sept. 15** District Board considers staff recommendations and makes grant awards at a public hearing.
- Sept. 16** Staff mails Grantees notification of grant awards made by Board.
- Oct. 8** Staff mails draft Grant Acceptance Agreements to Grantees for signature

2011

- Jan. 31** Signed Grant Agreements due at District offices by 4:00 P.M.

4. SCORING AND GRANT AWARD AMOUNTS

District staff scores applications for projects falling into the direct emissions category. Although not all categories of project can be scored, they still may be recommended for funding by District staff, if the project would be cost-effective in reducing ozone precursor emissions, in the opinion of District staff. Final recommendations for grant awards will be released to Board members and applicants during early August, 2010, and a public hearing to consider final award of grants based on those recommendations will be held on September 15, 2010.

AB2766 POINT SCORING SYSTEM	Maximum Points
1. Cost-Effectiveness (C/E) The C/E is the AB2766 grant request divided by the sum of tons of ROG, NO _x and 20X tons of PM ₁₀ emissions reduced over the project life:	60
2. Leveraging (Grant request as a percent of total project cost):	20
3. VMT Reduced (Reduction in vehicle miles traveled over the project life):	10
4. TCM Status 10 points if the project implements an adopted TCM, or Transportation Control Measure in the District's Current Air Quality Management Plan:	10
Maximum possible score	100

5. PREPARING AND SUBMITTING APPLICATIONS

AB 2766 Motor Vehicle Emission Reduction Grant Program

This packet contains all application forms and instructions. You may download digital versions in native or pdf format from the District website:

http://www.mbuapcd.org/index.php?option=com_content&view=article&id=59&Itemid=45

Alternatively, call (831) 647-9418 x 215 and leave a voicemail request for an “AB2766 application packet” with your mailing address, and one will be mailed to you. To be considered, applications must be completed in accordance with the instructions in this packet. Final applications will NOT be considered if received at District offices after:

Wednesday June 16, 2010 at 4:00 P.M.

6. APPLICATION WORKSHOPS

District staff will give a workshop for applicants on forms, eligibility, scoring, selection, Grant Agreements, reimbursement and reporting. The three workshops are open to the public at the following times and locations:

Thursday, March 18, 2010

Monterey. 10-12 AM. MBUAPCD offices, 24580 Silver Cloud Court, Monterey. Directions: Take Hwy 68 to York Rd. just E. of Ryan Ranch, turn onto York, go one block, turn right onto Blue Larkspur Lane, go two blocks, turn left onto Silver Cloud Court to the last building on the left.

Watsonville. 3 -5 PM. The City of Watsonville’s former Council Chambers at the City Hall, 250 Main St., Watsonville. Directions: Take Hwy 1 to Riverside Rd., go east about one mile to Main St., turn left, then go about two blocks to the old City offices on the right.

Friday, March 19, 2010

Hollister. 10- 12 AM. The County Board of Supervisors’ offices, 481 Fourth St., Hollister. From Hwy 101, take Hwy 156 East to Hollister, continue on Fourth St. to 481 on the right, in the second block before San Benito Street.

In addition to the above three workshops, District staff will assist applicants by phone, email or FAX at 647-8501. Just call Dave Fairchild (831) 647-9418 x234, or email him at dfair@mbuapcd.org.

7. REVISIONS ALLOWED TO FINAL APPLICATIONS

On July 16, 2010, staff will mail out preliminary draft estimates of emissions reductions and point scores to applicants with the maximum grant award possible for each project, based those estimates and point scores, and the program limit of \$200,000 per project. The final grant award recommended by staff to the District Board may be lower, and point scores may differ, since applicants may revise the funding requests in their applications to add more funding from other

AB 2766 Motor Vehicle Emission Reduction Grant Program

secure sources, thereby increasing their points for leverage. Other limited revisions are permitted per the revision guidelines below. Revisions must reach District offices by July 23, 2010 at 4 P.M. Acceptable revisions to funding requests are as follows:

- Increase other secured project funding. Only if emissions reductions will be the same or greater. May result in a higher point score for leverage and/or cost-effectiveness.
- Decrease AB2766 grant funding request. May result in more points for cost-effectiveness and/or leveraging.
- Revise sources of other secured funding

The following applicant revisions are NOT acceptable:

- Increased AB2766 grant requests for any application
- Reduce the scope or revise the project so that emissions reductions are decreased.
- Reallocation of AB2766 grant requests between multiple applications.
- Any substantial change to the project purpose and scope.

If an acceptable funding request revision is received by July 23, District staff will use the revision to revise its cost-effectiveness and point score in recommending grant award amounts to the Board in September.

8. PROJECT SELECTION AND GRANT AWARDS

District staff evaluates all applications for project eligibility, project life, travel data and other characteristics. For projects for which emissions reductions cannot be quantified, staff guesstimates the amount of motor vehicle emissions reductions the project would produce in order to evaluate the relative cost-effectiveness of those projects. Applicants must submit travel activity data for projects that reduce emissions directly. See the Travel Activity Data Manual enclosed in this packet for what data to submit for various types of projects. For projects with adequate data provided in the application and/or for which default values are available, District staff calculates the amount of emissions reduced. Staff uses methods and procedures based on methods approved by the District or the California Air Resources Board (ARB). District staff adjusts ARB methodologies to reflect local conditions. As always, District calculations will be sent to each applicant for their review on July 16, 2010. The statewide ARB methodology can be found at: <http://www.arb.ca.gov/planning/tsaq/eval/eval.htm>

The District Board considers grant awards for this program at a regular meeting on September 15, 2010. The meetings are held at District offices in Ryan Ranch, in Monterey, starting promptly at 1:30 PM. Staff recommended amounts are often less than the grant amounts requested by applicants.

Applicants are encouraged to attend the September 15, 2010 Board meeting, and to make a brief presentation on behalf of their proposed projects to provide Board members and staff any information that may assist the Board in awarding grants.

AB 2766 Motor Vehicle Emission Reduction Grant Program

The District Board awards grants awards first to regional projects, defined as projects implemented in two or more Counties. Next, the Board allocates the remaining funds within County allocations in proportion to current County populations. Grants are then awarded to unscored projects first, then to scored projects, generally in descending order of point score.

After the meeting, District staff will mail a list of grant awards to all applicants. By October 8, 2010, staff will mail draft Grant Acceptance Agreements to all Grantees. Unless delay is approved by the District Board, all Agreements must be signed by Grantees no later than January 31, 2011, or the grant offer becomes void.

9. RESPONSIBILITIES OF GRANTEES

AB2766 grants are reimbursement grants, payable to Grantees for expenses incurred in accordance with signed grant Agreements. District staff mails an original draft Grant Acceptance Agreement to all Grantees. These Agreements set forth specific terms and conditions. After signature by the parties, including the District Air Pollution Control Officer (APCO), District staff mails a copy of a fully executed Grant Agreement to the Grantee. The terms and conditions of the each Agreement vary, and include, but are not limited to the following:

1. All other funding needed to implement the project must be secured prior to Grantee signature on the Grant Acceptance Agreement.
2. All expenditures for the project must be incurred or invoiced after the start date and before the expiration date of the Grant Agreement.
3. Unless requested by the Grantee and included in the grant Agreement, advance payments are not allowed.
4. Grant funds will be disbursed to the agency signing the Agreement, or to other parties if requested by Grantee and so specified in the Agreement.
5. Payment will be within 30 days of District approval of a reimbursement request, unless otherwise specified in the Agreement.
6. All expenditures must occur within two years of grant execution, unless extended by the District Board. Extensions will only be recommended by staff if delay was beyond the control of the Grantee.
7. Final reports must contain adequate monitoring data as specified in the Agreement. Until monitoring data is found adequate by District staff, 10% of the grant will be withheld.
8. Projects must be operational and/or provide emission reductions within five years of the first AB2766 grant award to the project.
9. Grantees may request reimbursement on the basis of adequacy of delivered work products specified in the Grant Agreement, in lieu of incurred expense.

AB 2766 Motor Vehicle Emission Reduction Grant Program

10. EQUAL EMPLOYMENT OPPORTUNITY GUIDELINES

All programs funded with AB 2766 funds must conform to the District's Equal Employment Opportunity Guidelines, available from the District on request.

11. APPLICATION FORMS AND INSTRUCTIONS

Applicants may submit applications for more than one project, but each application should be for a single project type. (For example, do not combine a direct emissions project with an education project). Applications must be completed and submitted in accordance with the instructions on the forms and this application packet. All applications must have a cover letter from an authorized representative of the sponsoring public agency to Richard Stedman, District Air Pollution Control Officer, and include the three enclosed Attachments:

Attachment 1.	Narrative Description
Attachment 1A	Project Budget and Schedule
Attachment 1B	Program Criteria Checklist

Attachments must be completed legibly, either handwritten in ink, by typewriter, or completed and printed digitally. Download a digital version in native or pdf format here:

http://www.mbuapcd.org/index.php?option=com_content&view=article&id=59&Itemid=45

The application should contain project descriptions and data sufficient for District staff to determine whether emissions reductions can be quantified, and if so, provide the data needed to estimate those reductions. The data needed to estimate emissions reductions for each type of project are listed in the enclosed *Travel Activity Data Manual*.

The final grant application should not exceed 10 pages including any maps or graphics. Instructions for completing the three attachments are on the forms. Your application(s) must be received at the District offices no later than:

Wednesday, June 16, 2010 at 4:00 P.M.

FAX submittals transmitted by the above deadline are acceptable, provided identical inked originals arrive within three business days at the District office. District staff will contact applicants if additional information is needed for processing. Only applications completed in accordance with the instructions in this packet will be considered for grant funding.

AB 2766 Motor Vehicle Emission Reduction Grant Program

**AB 2766 EMISSION REDUCTION GRANT
PROGRAM**

(Authorized by Assembly Bill 2766 of 1990)

APPLICATION

MONTEREY BAY UNIFIED AIR POLLUTION CONTROL DISTRICT

**24580 SILVER CLOUD COURT
MONTEREY, CALIFORNIA 93940
TELEPHONE: 647-9411; FAX 647-8501**

AB 2766 Motor Vehicle Emission Reduction Grant Program

ATTACHMENT 1 - PROJECT NARRATIVE

Project Title _____
Grantee Agency _____

Instructions for Attachment 1:

The applicant uses the Project Narrative in Attachment 1 to describe, in narrative form, the project concept scope, budget and activities, including those that will result in emission reductions. Applicants must clearly define what the grant funding would accomplish by providing detailed task and product descriptions in applications.

For direct emissions-reducing projects, applicants must provide travel activity data to allow District staff to calculate emissions reductions. (See attached Travel Activity Data Manual for the type of information to provide for different project types). Include any project maps, graphics, tables and photographs needed to describe the project purpose, scope and schedule. Attach additional pages for the Project Narrative section of Attachment 1, but within the overall ten-page limit for the entire application.

AB 2766 Motor Vehicle Emission Reduction Grant Program

ATTACHMENT 1A - PROJECT BUDGET & SCHEDULE

See general instructions at end of this attachment

A. Public Agency Applicant: _____

B. Implementing Entity, if Different: _____

C. Budget: This AB2766 Grant Request: \$ _____
 Total Project Cost: \$ _____

D. Project Title: _____

E. Project Schedule and Activity List :

Start Date: _____ End Date: _____ . (Within 2 years)

Activity List: *List each distinct task, phase, or activity needed to implement this funded project:*

Activity #1: _____

Activity #2: _____

Activity #3: _____

Activity #4: _____

Table F. AB2766 Funds: Expenditure Schedule

Show ONLY AB2766 grant funds in Table F.

Check type of Period:

Total must equal AB2766 request shown in §C.

_____ Quarter
 _____ Semester
 _____ Year

Table F. Activity #	1st Period Ends _____	2nd Period Ends _____	3rd Period Ends _____	4th Period Ends _____	TOTAL AB2766
1.	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
2.	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
3.	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
4.	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Total	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

Table G. All Funding Sources: Total Project Budget

You must use other secured funds for grant administration. Show other funding

for grant administration in column 2. Column 4 total must equal Total Project Cost in C above.

Table G	1. Grant <i>This AB2766 Grant Request</i>	2. Secured <i>Other Funds, Secured Now</i>	3. Unsecured <i>Other Funds, To be Secured By 1/31/11</i>	4. TOTAL <i>All Funds, All fund Sources</i>
Equipment	\$ _____	\$ _____	\$ _____	\$ _____
Other capital	\$ _____	\$ _____	\$ _____	\$ _____
Personnel	\$ _____	\$ _____	\$ _____	\$ _____
Other operating	\$ _____	\$ _____	\$ _____	\$ _____
Grant Administration	\$XXXXXX	\$ _____	\$ _____	\$ _____
All Costs, Total	\$ _____	\$ _____	\$ _____	\$ _____

AB 2766 Motor Vehicle Emission Reduction Grant Program

Table H. Source and Status of Other Funding

Check one box for each source. See Status Codes below.

STATUS CODES :

S = Secured funds: Grantee attests these funds are NOW secured.

U = Unsecured funds: Grantee attests these funds will be secured by January 31, 2011.

P = Previous AB2766 funds secured and available for this project.

<u>Source</u>	<u>Amount</u>	<u>S</u>	<u>U</u>	<u>P</u>
1. _____	\$ _____	—	—	—
2. _____	\$ _____	—	—	—
3. _____	\$ _____	—	—	—
4. _____	\$ _____	—	—	—
5. _____	\$ _____	—	—	—
	Total \$ _____			

P=Prior AB2766 Grant for this same project, if any: \$ _____ Grant # _____

I. Monitoring Program: *See instructions below and separate AB2766 Travel Activity Data Manual.*

a. Travel or other activity measurements to be collected: *Describe each:*

Measure 1 : _____

Measure 2 : _____

Measure 3 : _____

Measure 4 : _____

b. Type of Data Collection (Counts, surveys, logs, etc.): Describe methods

_____ .

c. Frequency and source of collection for each measure: Describe

_____ .

J. Contacts: *List contact information for the primary Grantee reimbursement and/or Project Manager, if different, and for the implementation entity, if different:*

Primary Contact Name: _____

Mail address: _____

Telephone: _____ Fax: _____ E-Mail: _____

Reimbursement Contact Name (If different): _____

Mail address: _____

Telephone: _____ Fax: _____ E-Mail: _____

Implementing Entity Name (if different) _____

Mail address: _____

Telephone: _____ Fax: _____ E-Mail: _____

K. Useful Life of Project: _____ **Years.**

NOTE: District staff may apply applicable default for the project type if differs from Applicant value.

AB 2766 Motor Vehicle Emission Reduction Grant Program

General instructions for Attachment 1A:

- E. *Project Schedule and Activity List:*** Start date must be after Agreement execution. End date cannot be later than two years after grant Agreement signed. For the Activity List, describe each project activity, task or phase of the proposed project. Applicants must clearly define what the grant funding would accomplish by providing detailed task and product descriptions in their application.
- F. *Table F. AB2766 Funds: Expenditure Schedule:*** First, define up to four periods of project implementation. Check whether periods are quarters, semesters or years. If annual, must end June 30th. The first period should include the project start date and the last period should include the end date. Next, enter the expected grant funded project costs for each activity by period. Project total must be the same as the requested AB2766 grant amount shown in §C.
- G. *Table G: All Funding Sources: Total Project Budget:*** For the types of expenditure shown, distribute the requested AB2766 grant funds (Column 1) then other secured funding (Col. 2) and then funding not yet secured but necessary to implement the grant funded project (Col. 3). Note that the sum of Column 1 equals the grant request shown in §C and the project total column should be the sum of the other columns. Grant administration costs must be shown, and only in Col. 2, funded from other secured funds. To qualify as secured funds, funding for the project must be in an approved adopted budget at the time of application. Secured funds are used in scoring applications for “Leverage.” See the scoring discussion elsewhere in this packet. Unsecured funds are not yet approved and budgeted for the project, but must be secured to implement the proposed project. Unsecured funds must be included in an adopted budget or otherwise committed to the project before the District will sign a grant Agreement. In submitting an application, applicants thereby commit to securing all funding identified as needed to implement the project-- above the grant amount requested-- by January 31, 2011.
- H. *Table H. Source and Status of Other Funding:*** Indicate the source and amount of all other funding needed to implement the project here, both secured and unsecured. “In-kind services may be sourced. Check whether each funding source/amount entry is secured (S), unsecured (U) or from a prior AB2766 grant (P), as defined above.
- I. *Monitoring Program:*** Enter the kind, type and frequency of travel monitoring to be conducted if a grant is awarded. (See enclosed AB2766 Travel Activity Data Manual for instructions regarding the exact measurements or data needed for each type of project). District staff may add other monitoring conditions to the grant Agreement as needed.
- J. *Contact Person(s):*** Enter the Grantee’s contact information for the project and for Grantee reimbursement, if different, as well as contact information for any other entity implementing the project under contract.
- K. *Project Life:*** For emission- reducing projects, specify the expected life of the project.

AB 2766 Motor Vehicle Emission Reduction Grant Program

ATTACHMENT 1B- PROGRAM CRITERIA CHECKLIST

Project Title: _____

Public Agency Applicant: _____

PROJECT CATEGORY:

For ALL Applications. Check ONE or MORE

1. **MOTOR VEHICLE EMISSIONS REDUCTION PROJECTS** - directly reduce vehicular emissions and data is available (or will be collected as part of the project) to enable District staff to estimate those reductions over the project life. This category is scored by District staff as described in this application packet.
2. **DEMONSTRATION PROJECTS** – demonstrate facilities, equipment, methods and/or procedures that would enable vehicular emission reductions, even when those reductions cannot be quantified. (If they quantifiable, also check #1 above).
3. **EDUCATION or POLICY PROJECTS** - Educate, inform the public, or propose policies or regulations for adoption by jurisdictions or agencies regarding activities, facilities and equipment, processes or procedures that would enable reduction or directly reduce motor vehicle emissions within five years, even if these reductions cannot be quantified. (If they can be quantified, also check #1 above).
4. **FUELING INFRASTRUCTURE PROJECTS** – Increase the availability and use of fuels, including electricity, that enable motor vehicle emission reductions within five years, even if the amount of emission reductions cannot be reliably estimated. (If they can be estimated, also check A, above).

GENERAL CRITERIA:

Unless ALL are checked, YOU CANNOT APPLY for a grant.

5. The grant request does not exceed \$200,000 in AB2766 funds.
6. The proposed project will result in actions needed to implement the California Clean Air Act (as amended in 1992) and/or achieve motor vehicle emission reductions meeting the requirements of Health & Safety Code §44220 to 44247.
7. The proposed project will be implemented within two years within the land area of Monterey, San Benito and/or Santa Cruz Counties and will generate emission reductions within five years from first award of

AB 2766 Motor Vehicle Emission Reduction Grant Program

AB2766 grant funds.

8. ___ The application is signed by a public agency staff person who is authorized to apply for this AB2766 grant for this project, or who will provide such authorization to the District prior to date of grant award, or September 15, 2010.
9. ___ This AB2766 application consists of a signed original cover letter and Attachments 1, 1A and 1B, completed in accordance with their included instructions in this packet.
10. ___ Applicant will secure all other funds needed to implement the proposed project prior to executing a grant agreement, no later than January 31, 2011. "Secured other funds" are defined as adopted in an agency budget for the project, or committed to the project in writing, prior to Grantee execution of a Grant Agreement
11. ___ Should staff recommend less than the requested grant, applicant will notify District staff by the District Board meeting of September 15, 2010, whether sufficient other funds needed to execute a Grant Agreement will be secured by the due date.
12. ___ If adequate other funds to implement this project have NOT been secured, the grant becomes null and void, unless the District Board approves a later date to execute a Grant Agreement.
13. ___ For projects to be implemented under subcontract with another entity, the implementing entity is identified in the application.
14. ___ This project is included in, or is consistent with a policy, program or project in a current adopted State, Regional or Local Plan. From the attached Plan List, enter the name of the plan in the space below, and the page in that plan with which this project is consistent.
_____.
15. ___ Data requested by District staff to estimate the project's emissions reductions are included in the application.
16. ___ Applicant will not apply any AB2766 grant funds to reimburse any costs of preparation of applications; preliminary work related to obtaining the AB2766 grant or the costs of administering the grant. Adequate funds or value of in-kind services to perform these administrative tasks is included in Table G, Col. 2 under "Grant Administration".
17. ___ If the proposal includes purchase of an engine or engine modification, the resulting engine will meet or exceed current applicable California Air Resource Board emissions standards unless otherwise specified in the grant Agreement.

AB 2766 Motor Vehicle Emission Reduction Grant Program

MULTI-YEAR CRITERIA:

ONLY for applicants with multi-phase projects previously awarded AB2766 grants.

Check ALL the following criteria for such projects.

18. ___ The cost-effectiveness ratio calculated for the project will only include emissions reductions calculated for the entire project using FY11 estimation methods.
19. ___ The project will generate emissions within five years of the *initial* AB2766 grant award for this same project.
20. ___ The project is for the same purpose as any previously AB2766 grant-funded phase and the proposed new phase is consistent with all prior AB2766 Grant Agreement terms and conditions for this same project.
21. ___ Prior AB2766 grants are NOT “secured other funds” used to score leveraging points for scored projects (See Application Scoring).

This concludes Attachment 1B

AB 2766 Motor Vehicle Emission Reduction Grant Program

AB 2766 EMISSION REDUCTION GRANT PROGRAM

(Authorized by Assembly Bill 2766 of 1990)

SUPPLEMENTAL INFORMATION

Do NOT submit with application

February 17, 2010

MONTEREY BAY UNIFIED AIR POLLUTION CONTROL DISTRICT

**24580 SILVER CLOUD COURT
MONTEREY, CALIFORNIA 93940
TELEPHONE: 647-9411; FAX 647-8501**

AB 2766 Motor Vehicle Emission Reduction Grant Program

DISTRICT SCORING -- For Quantified Emissions-Reduction Projects Only

*Do **NOT** submit this form with the application – For information only.*

(See additional notes on next page.)

1. Cost-Effectiveness: *Cost-effectiveness is defined as the AB2766 request, plus any prior AB2766 grant for this same project, divided by the total tons of ROG and NOx emissions plus ten times the PM10 emissions reduced over the project life:*

<u>Cost-Effectiveness</u>	<u>Points</u>
\$ 1 - \$ 2,000	60
\$ 2,001 - \$ 3,500	40
\$ 3,501 - \$ 5,000	35
\$ 5,001 - \$10,000	30
\$10,001 - \$15,000	20
\$15,001 - \$20,000	15
\$20,001 - \$40,000	10
\$40,001 - Greater	0

Points _____

2. Vehicle miles of travel (VMT) reduced:

<u>VMT</u>	<u>Points</u>
1,000,000 - Or More	10
500,001 - 1,000,000	8
250,001 - 500,000	6
100,001 - 250,000	4
50,001 - 100,000	2
1 - 50,000	0

Points _____

3. Whether the project is an adopted transportation control measure (TCM): *If the project implements one or more of the TCMs adopted in the 2000 AQMP.*

If Yes, TCM # _____, 10 points.

If No, 0 points

Points _____

4. Leveraging of Grant Funds: *Ratio of this request to total project cost, less any prior AB2766 grant funding for this project.*

<u>Ratio</u>	<u>Points</u>
Up to - 10%	20
11% - 20%	15
21% - 35%	8
36% - 50%	2
Over - 50%	0

Points _____

Total Score: _____

AB 2766 Motor Vehicle Emission Reduction Grant Program

Notes on District Project Scoring:

- ❑ **District staff performs all project scoring.** District staff will score all emission-reducing project applications using travel activity or other data provided by applicant, or will use standard default assumptions if data is not available or provided. Scoring shown above is applied as continuous linear scales over the ranges shown.
- ❑ **Leveraging of Grant.** To encourage leveraging of AB2766 grant funds with other funds these points are scored based on the ratio of grant request to the request amount plus the total of other secured funds at the time of application, shown marked “S” in Attachment 1A, Table H.
- ❑ **Multi-year Funding.** Grant cost-effectiveness (C/E) is the sum of the AB2766 grant request plus any prior MBUAPCD grant awards to this same project, divided by the most recent estimate of emissions reduced by the project over its lifetime, in tons.
- ❑ **Travel activity information.** For all emission-reducing projects, available travel or other information to perform scoring must be provided to District staff. Provide the data in Attachment 1, Project Narrative, if available, using a travel activity data table, filled in with available data, for the appropriate project type. Data tables are found in the enclosed AB2766 Travel Activity Data Manual. (See next bullet).
- ❑ **The enclosed “AB2766 Travel Activity Data Manual”** describes the form and content of travel activity and/or usage data to be provided with your application and provides travel activity data tables to complete for use in the Attachment 1 – Project Narrative. If you have any questions about what data is required, please contact Dave Fairchild of District staff (831-647-9418 x234, dfair@mbuapcd.org) as soon as possible.
- ❑ **Default activity values may be used.** If activity data are not available or not submitted, District staff may use default assumptions to perform the emissions calculations.
- ❑ **Total Score.** Sum of all points scored. The maximum possible score is 100 points.

This concludes District Scoring

ADOPTED STATE, REGIONAL & LOCAL PLAN LIST

Use this list of recently adopted plans, policies or programs as a source to complete the project consistency criterion in Attachment 1B, Criterion #7:

1. If the project would implement one or more of the nine Transportation Control Measures (TCMs) in the current 2008 *Air Quality Management Plan (AQMP) for the Monterey Bay Region* adopted by MBUAPCD, enter the TCM number(s) from the following list:
 1. Improved Public Transit (Includes School Buses Paratransit)
 2. Area wide Travel Demand Management (Ridesharing, Vanpools etc.)
 3. Signal Synchronization (For existing signals, or existing plus new signals)
 4. New and Improved Bike Facilities (Bike parking, bikeways, bike incentives)
 5. Alternative Fuels (Including Electrification, CNG and Biodiesel)
 6. Park and Ride Lots
 7. Livable Communities (If project reduces congestion, VMT or trips)
 8. Intelligent Transportation Systems (If project reduces congestion, VMT or trips)
 9. Traffic Calming (If project reduces congestion, VMT or trips)

2. If the project would implement a policy, program or project in one of more of the following adopted plans, identify which of these plan(s) and the page reference(s) for the policy, program or project it would implement:
 1. Current *Metropolitan Transportation Plan (MTP)* or current *Metropolitan Transportation Improvement Program (MTIP)* adopted by AMBAG.
 2. Current *Regional Transportation Plan (RTP)* or current *Regional Transportation Improvement Program (RTIP)* adopted by TAMC, SCCRTC or the SBCOG.
 3. Current *Congestion Management Programs (CMP)*, if any, adopted by TAMC, SCCRTC or SBCOG.
 4. Current *General Plan, Specific Plan or Community Plan* adopted by Counties or Cities in Monterey, San Benito or Santa Cruz counties.
 5. Current *Community, Specific or Area Plans and Bicycle Route plans* adopted by a County or City in the District.
 6. Current *Short Range Transit Plan* adopted by MST or SCMTD.

This concludes the Adopted Plan List

FY2010-11AB2766 Motor Vehicle Emissions Reduction Program

Contents
Grant Agreement No. ///

INSTRUCTIONS: See Attachment 4 for instructions for completing and executing this grant Agreement. Additional instructions are included in the text of each Attachment.

CONTENTS

Grant Agreement: **Four pages.** Initial each page and sign on page four.

Attachment 1: **1. Project Narrative, Budget and Schedule – Four pages.** Enter the Project Budget and schedule, and source of funds data and attach a project narrative if required. For details, see Attachment 4. Complete and initial each page in the upper right corner.

Attachment 2: **Special Grant Conditions - Up to three pages.** Special grant conditions to be met by grantee shown here, based on application, program requirements, and grant award conditions. Initial each page in the upper right corner.

Attachment 3: **Conflict of Interest Certification - One page.** See Attachment 4. Complete and sign this certification.

Attachment 4: **Instructions for Completing Grant Agreement, Reimbursement Requests, and Reports - Four pages.** This attachment provides detailed instructions for completing and returning this Grant Agreement for execution by District. It also provides instructions to be used by Grantee in preparing grant reimbursement requests and annual and final reports.

This concludes the contents page

FY2010-11AB2766 Motor Vehicle Emissions Reduction Program

Grant Agreement

Between

The Monterey Bay Unified Air Pollution Control District

And the

///

The Monterey Bay Unified Air Pollution Control District (hereinafter, the "District") and the ///(hereinafter, the "Grantee") enter into this Agreement (hereinafter, the "Agreement") to implement the Project (hereinafter, "the Project") as described herein, for the purpose of reducing emissions of motor vehicles in accordance with Assembly Bill 2766 (California Health and Safety Code Section 44220-44247), the costs of said project to be funded in part by /// in AB2766 grant funds as awarded by the District Board on ///.

Grant Agreement Number: ///

Project Title: ///

A. General Agreements

1. The entire Agreement consists of the Agreement and its Attachments 1 through 4;
2. To be reimbursed, expenses must be incurred during the term of this Agreement;
3. Grantee grant administrative expenses are ineligible for reimbursement;
4. Grantee hereby warrants that all other funds shown as secured in this Agreement have either: a) been budgeted by Grantee, b) been allocated or awarded to Grantee, and
5. Secured funds are available for immediate Project expenditures as of January 29, 2010.

B. Grantee Obligations

Grantee shall:

1. Complete, execute and deliver this Agreement to the District no later than January 29, 2010, in accordance with the instructions herein;
2. Implement the Project in accordance with the scope, budget and schedule herein;
3. Comply with all applicable District, federal, state and local laws and regulations, and obtain all permits, approvals or clearances required to implement the Project, including any necessary District permits;
4. Collect and report 'before' and 'after' project travel activity data, keep records and submit supporting expense documentation in accordance with the terms of this Agreement;
5. Request reimbursement for grant eligible expenses incurred during the term of this Agreement, in accordance with Attachment 4;
6. Provide supporting documentation for expenses to the District in a manner and form satisfactory to District staff; and
7. Assist District staff in inspecting and reviewing the Project.
8. To obtain reimbursement for the final ten percent of total eligible expenses or grant amount, whichever is smaller, Grantee shall:

- (a) Submit a reimbursement request for those expenses if not previously submitted;
- (b) Submit a Final Report for the Project, satisfactory to District, in accordance with Attachment 4; and
- (c) For projects which were granted funds based on quantified emissions reductions, the Final Report shall include documentation of the emissions-reducing activities which qualified the Project for a grant, satisfactory to District.

C. District Obligations

1. Reimburse eligible expenses incurred by Grantee to implement the Project, provided they are documented in a reimbursement request submitted in accordance with the terms of this Agreement, and do not exceed the AB2766 grant amount above;
2. Disburse payment within 30 calendar days of District approval of each Grantee reimbursement request, and
3. Promptly respond to questions regarding this Agreement's terms and conditions, including, but not limited to: eligible expenses, reimbursement requests and reports.

D. Annual and Final Reports

1. Grantee's Final Report shall contain the 'before' and 'after' monitoring data listed herein, in accordance with Attachment 4, covering the period from start date to completion date, or the first year of operation of grant funded facilities, equipment, or delivered program result, whichever ends last.
2. If Table G shows grant reimbursement of Personnel or Other Operating Costs, and the Project is completed more than one year from the start date, Grantee shall submit an annual report for the Project in accordance with Attachment 4;

E. Grant Agreement and Obligation Period

1. The term of the Agreement shall begin the date a completed Agreement is signed by both parties, such date being also known as the start date or execution date;
2. The Agreement shall expire two years from said start date and may not be extended unless (a) delays were not caused by actions or inaction of grantee, and (b) reimbursement was requested for eligible expenditures within two years of start date.
3. Extensions to this Agreement may only be approved by the District Board of Directors upon request by Grantee and only through five years from grant award;

F. Notices and Correspondence

Correspondence or notices required by this Agreement shall be sent via first class mail, email, or FAX to the addressees shown below:

District:

Richard Stedman, Air Pollution Control Officer
Attention: David Fairchild
MBUAPCD
Monterey, CA 93940 Tel: (831) 647-9411
Fax (831) 647-8501 Email: dfair@MBUAPCD.ORG

Grantee:

///
///
///
///
Tel: (831) ///
Fax: _____ Email: ///

G. Assignment and Delegation

Except as provided in Attachment 2, this Agreement and or benefits flowing from it, including capital or equipment reimbursed (in whole or part) by AB2766 grant funds and any duties or obligations assigned under this Agreement, may not be reassigned or delegated without prior written permission of the District, for the project life or ten years, whichever comes first.

H. Severability

If any clause or term of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the Agreement remains in full force and effect.

I. Entire Agreement

1. This Agreement and Attachments 1 through 4 contain the entire Agreement and all rights and obligations of the parties; and
2. Amendments to this Agreement may be proposed in writing by either party and must be signed and dated by both District and Grantee to be effective.
3. Oral representations by either party or their representatives shall have no force or effect.

J. Termination of this Agreement

1. The District may terminate this Agreement without prior notice should Grantee act to cause, or fail to prevent any of the following actions:
 - a) Failure to perform in a timely, professional or competent manner;
 - b) Failure to make reasonable progress in implementing the Project;
 - c) Breach, or failure to abide by any term or condition of the Agreement;
 - d) Assignment of any benefits or delegation of any duties due under this Agreement to a third party except as provided in Attachment 2;
 - e) Failure to report any conflict of interest in Attachment 3;

- f) Bankruptcy or dissolution.
- 2. The District may determine whether cause exists for termination, and if so shall issue a Stop Work Notice to Grantee, followed within three working days by a Notice of Termination, with a new end date.
- 3. Upon receipt of a District Stop Work Notice or a Notice of Termination, Grantee shall immediately stop work on all activities requiring reimbursement under this Agreement.
- 4. If stated in the Stop Work Notice or a Notice of Termination, Grantee may incur reimbursable expenditures through a new end date, to ensure:
 - a) Continued activity necessary to safeguard air quality or emissions reductions reliant on grant funding;
 - b) Continued activity necessary to conclude, in an orderly fashion, any activities for which obligations incurred were solely reimbursable by the grant.
- 5. Breach of any term of this Agreement by Grantee shall be a breach of the entire Agreement unless prior written approval was obtained from the District.
- 6. If Grantee has an unreimbursed grant award balance beyond three years from Agreement expiration *and* five years from grant award date, District shall terminate the Agreement without notice, and with no further obligation to reimburse Grantee.

K. Acceptance

The undersigned authorized representatives of the parties do hereby attest to having read and accepted and do hereby agree to abide by all terms and conditions of this entire Agreement including Attachments 1 through 4.

For the Grantee:

For the District:

Authorized signature for Grantee

Richard Stedman

Name: _____

Air Pollution Control Officer

Title: _____

(APCO)

Date: _____

Date: _____

ATTACHMENT 1 - PROJECT NARRATIVE
FY2010-11AB2766 Motor Vehicle Emissions Reduction Program

Project: ///
Grantee Agency: ///

Scope of the Grant-Funded Project

INSTRUCTIONS: District staff will insert a brief Project Narrative here, based on the grant application and award conditions.. Grantee may add additional text if desired, as attached page(s). This project narrative is attached, it shall be revised by Grantee if necessary to reflect the most current Project budget, scope and schedule. Any agreed terms or conditions in Attachment 1 or 2 supersede those in this Project Narrative.

///

ATTACHMENT 1 - PROJECT BUDGET & SCHEDULE
FY2010-11AB2766 Motor Vehicle Emissions Reduction Program

A. Public Agency Applicant: _____

B. Implementing Entity, if Different: _____

C. Budget: This AB2766 Grant Request: \$ _____
Total Project Cost: \$ _____

D. Project Title: _____

E. Project Schedule and Activity List :

Start Date: _____ End Date: _____ . (Within 2 years)

Activity List: List each distinct task, phase, or activity needed to implement this funded project:

- Activity #1: _____
- Activity #2: _____
- Activity #3: _____
- Activity #4: _____

Table F. AB2766 Funds: Expenditure Schedule

Show *ONLY* AB2766 grant funds in Table F.
Total must equal AB2766 request shown in §C

Check type of Period:

___ Quarter
___ Semester
___ Year

Table F. Activity #	1st Period Ends _____	2nd Period Ends _____	3rd Period Ends _____	4th Period Ends _____	TOTAL <u>AB2766</u>
1.	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
2.	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
3.	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
4.	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Total	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

Table G. All Funding Sources: Total Project Budget

You must use other secured funds for grant administration. Show other funding for grant administration in column 2. Column 4 total must equal Total Project Cost in C above.

Table G	1. Grant <i>This AB2766 Grant Request</i>	2. Secured <i>All Funds, Other Funds, Secured Now</i>	3. Unsecured <i>To be Secured By 1/31/11</i>	4. TOTAL <i>All fund Sources</i>
Equipment	\$ _____	\$ _____	\$ _____	\$ _____
Other capital	\$ _____	\$ _____	\$ _____	\$ _____
Personnel	\$ _____	\$ _____	\$ _____	\$ _____
Other operating	\$ _____	\$ _____	\$ _____	\$ _____
Grant Administration	\$XXXXXX	\$ _____	\$ _____	\$ _____
All Costs, Total	\$ _____	\$ _____	\$ _____	\$ _____

Table H. Source and Status of Other Funding

Check one box for each source. See Status Codes below.

STATUS CODES :

S = Secured funds: Grantee attests these funds are NOW secured.

U = Unsecured funds: Grantee attests these funds will be secured by January 29, 2010.

P = Previous AB2766 funds secured and available for this project.

<u>Source</u>	<u>Amount</u>	<u>Status</u>			
		S			
1. _____	\$ _____	—			
2. _____	\$ _____	—			
3. _____	\$ _____	—	—	—	—
4. _____	\$ _____	—	—	—	—
6. _____	\$ _____	—	—	—	—
Total	\$ _____				

P=Prior AB2766 Grant for this same project, if any: \$ _____ Grant # _____

I. Monitoring Program: *See instructions below and separate AB2766 Travel Activity Data Manual.*

a. Travel or other activity measurements to be collected: *Describe each:*

- Measure 1 : _____
- Measure 2 : _____
- Measure 3 : _____
- Measure 4 : _____

b. Type of Data Collection (Counts, surveys, logs, etc.): *Describe methods* _____

c. Frequency and source of collection for each measure: *Describe* _____

J. Contacts:

List contact information for the primary grantee reimbursement and/or Project Manager, if different, and for the implementation entity, if different

Primary Contact Name: _____

Mail address: _____

Telephone: _____ Fax: _____ E-Mail: _____

Reimbursement Contact Name (If different): _____

Mail address: _____

Telephone: _____ Fax: _____ E-Mail: _____

Implementing Entity Name (if different) _____

Mail address: _____

Telephone: _____ Fax: _____ E-Mail: _____

ATTACHMENT 1 - PROJECT BENEFITS
FY2010-11AB2766 Motor Vehicle Emissions Reduction Program

K. Vehicle Emissions Reductions over Project Life

INSTRUCTIONS: Prepared by District staff. Values shown as N.A. for Fuel Infrastructure, Educational/ Policy and Demonstration projects.

1. **Project life:** ///
 Year(s).
2. **NO_x:** ///
 Tons
3. **ROG:** ///
 Tons
4. **Exhaust PM10:** ///
 Tons
5. **Other PM10:** ///
 Tons

-
6. **Total of above Emissions reductions:** ///
 Tons
-

7. **CO₂e (GHG) reduced:** ///
 Tons.
(CO and GHG tons are not used in the C/E calculation below).

L. Cost-Effectiveness (C/E) and VMT Reductions:

1. **Grant Cost-Effectiveness (C/E):** C/E is the grant amount, plus any prior AB2766 grant amount(s) for this same Project, divided by lifetime tons of ROG, NO_x and Exhaust PM10 emissions reduced (Exhaust PM10 multiplied by 20): \$///
per ton.
2. **Reduction in Vehicle Miles Traveled (VMT) over Project life:** ///
millions.

This concludes Attachment 1

ATTACHMENT 2: SPECIAL GRANT CONDITIONS
FY2010-11AB2766 Motor Vehicle Emissions Reduction Program
To be prepared by District

Project: ///

Grantee Agency: ///

The special conditions in this Attachment take precedence over any conflicting terms and conditions elsewhere in this Agreement. Monitoring measures shown in Attachment 1 will be reported in the Final Report and in the annual report, if applicable. /// [Sample conditions listed below may not be applied to each agreement, and additional conditions not listed here may be applied:]

1. Grantee shall collect monitoring data required in Attachment 1, Section I *before* Project implementation, as well as again one year *after* Project implementation.
2. Required monitoring data shall be collected twice, once before the project is implemented and once at least one year after the Project became operational.
3. Failure to collect 'before' data will invalidate the Final Report and result in loss of ten percent of the grant amount retained for that Final Report.
4. Prior to reimbursement of more than 35% of this grant, a District representative shall inspect any grant-funded equipment.
5. Prior to reimbursement of more than 90% of this grant, any diesel engine in any equipment replaced or repowered by this grant must be made inoperable or scrapped in a manner acceptable to, and inspected by, the District.
6. Prior to payment of the final ten percent of the invoiced grant amount, a Final Report, satisfactory to the District, shall be submitted to the District.
7. The Final Report shall cover the first full year of use and shall include all monitoring data required in Attachment 1, Section I.
8. Photographs of the completed Project should be included in the Final Report.
9. If bicycle count data are required, counts shall include: AM and PM peak period counts of separately tabulated directional bike and pedestrian traffic, plus directional Average Daily Traffic (ADT) vehicular counts on the same day on the nearest parallel roadway.
10. "Before" and "after" counts shall both be taken when schools are in session, and on Tuesday through Thursday during the same month.
11. All bicycle count data must be taken at or near one end of Project, and at the same location for both 'before' and 'after' counts.
12. Vehicles purchased in whole or part with District grant funds (vehicles) must meet or exceed applicable current standards established by the California Air Resources Board.
13. Unless otherwise specified in this Attachment, title to AB2766 grant-funded vehicle(s) shall be held exclusively by the Grantee and Grantee shall be solely responsible for the maintenance, use and operation of funded equipment per both the project narrative above and the vehicle(s) manufacturer recommendations, for the Project life specified in Attachment 1 of this Agreement.
14. For the Project life shown in this agreement, any vehicles, equipment or facilities reimbursed at 50% or more of total cost by this grant (hereinafter "funded equipment") shall not be sold or transferred without written permission of the District.

15. If funded equipment is sold before the end of the Project life shown in this agreement, Grantee agrees to return a share of any sale proceeds to the District, the share being the percent of the original purchase cost funded by AB2766 funds.
16. If requested by the District, Grantee shall conspicuously affix a permanent decal identifying the District as a source of funding for the equipment.
17. Emissions reductions and other characteristics of the Project shown in this Agreement are for the entire Project or Program, and not for any separate phase or project.
18. Grantee hereby commits to completing the funded Project within five years from the earliest date AB2766 funds were granted by the District Board to this same Project.
19. Grantees may claim reimbursement for delivered work products, once approved by District, in lieu of incurred expenses, if so specified in this Attachment.

This concludes Attachment 2

**ATTACHMENT 3 - CONFLICT OF INTEREST CERTIFICATION
FY2010-11 AB2766 Motor Vehicle Emissions Reduction Program**

Project: ///
Grantee Agency: ///

I certify that no Principal, Director, or Executive for the Grantee is a member of the District Board of Directors, District Advisory Committee, District Hearing Board, any other District committee, nor is a member of the District staff, unless listed below.

I further certify that no principal of the Grantee has an economic relationship with a member of the Board of Directors, Advisory Committee, or Hearing Board or any member of the District staff, unless listed below.

Disclosure of any said memberships or economic relationships is required. NON-disclosure may result in immediate termination of this Agreement by District, without prior notice.

List of conflicts disclosed:

Grantee Principal, Director, or Executive:	Basis for conflict
_____.	_____.
_____.	_____.
_____.	_____.
_____.	_____.
_____.	_____.

For the Grantee

Signature

Printed Name

Date: _____